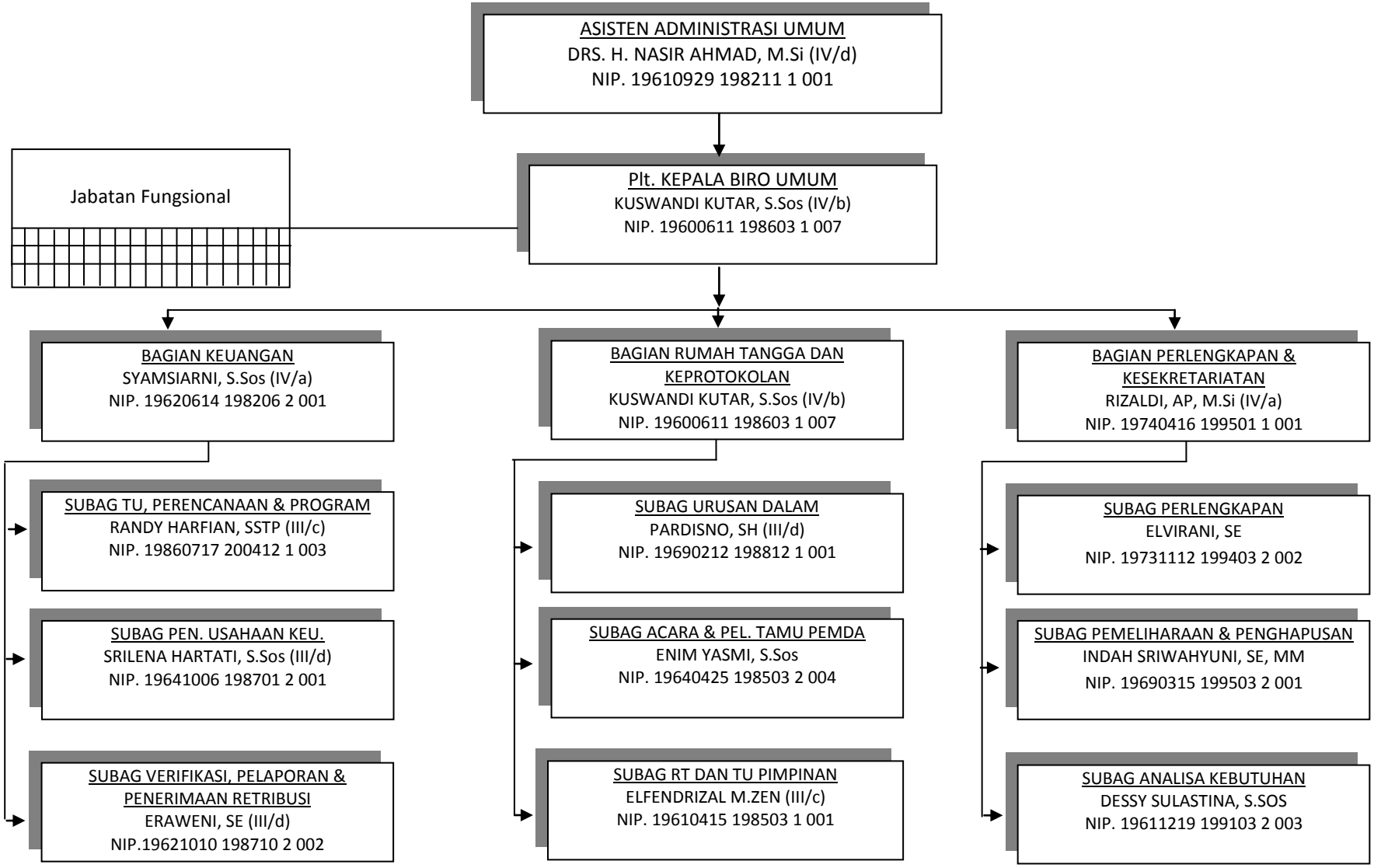STRUKTUR ORGANISASI & TATA KERJA BIRO UMUM SETDA PROV. SUMBAR 2016